



**REGISTRATION FOR SOLICITATION
ON HIGHWAYS WITHIN CHARLESTON,
COLES COUNTY, ILLINOIS
(CANNING)**

DEFINITIONS AND PROVISIONS

Highway Solicitation: Attempting to make personal contact with a person in his/her vehicle on a highway for the primary purpose of seeking or attempting to obtain contributions of money or any other thing of value for the benefit of any person, association, organization, corporation, or program.

Soliciting Agency: Any person, association, organization, corporation, or program engaged in highway solicitation: 1) registered with the attorney general as a charitable organization as provided by “an act to regulate solicitation and collection of funds for charitable purposes, providing for violations thereof, and making an appropriation therefor,” approved July 26, 1963, as amended; and 2) engaged in a statewide fundraising activity.

Requirements of Canning:

1. Must be sixteen (16) years of age or more wearing a high visibility vest;
2. Acting on behalf of soliciting agency
3. Location and Time designated by City based on safety of solicitors and motorists
4. Soliciting agencies must obtain a 1-day license from City Clerk prior to highway solicitation.
 - a. No more than one license will be issued for same date at same intersection.
 - b. No license will be issued to the same soliciting agency on more than 2 days in any given calendar month and no more than 4 days during any calendar year.
 - c. Soliciting agency must file a current certificate of liability insurance with the City Clerk.*
5. Highway solicitation must take place during daylight hours when traffic has come to a full stop.
6. Highway solicitation is prohibited when it interferes with the orderly flow of traffic including:
 - a. 7:00 a.m. to 9:00 a.m., Monday through Friday.
 - b. 4:00 p.m. to 6:00 p.m., Monday through Friday
 - c. Such other times as determined by any police officer, fireman, person authorized by local authority to direct traffic, or school crossing guard invested by law with authority to direct, control, or regulate traffic.
7. Soliciting Agency Liable: The soliciting agency is liable for any injuries to any person or property during highway solicitation which is causally related to an act of ordinary negligence of the soliciting agency.
8. Violation; Penalty:

Notwithstanding any other remedies available to the City pursuant to the Title 6, Chapter 1 of the City Code of Ordinances, any person violating any of the provisions of this Chapter shall be punished by a fine of not more than \$750.00 for each offense, to which court or adjudication costs may be added. A separate offense shall be deemed committed on each day on which the violation occurs or continues to occur.

APPLICATION

1. **Name of Soliciting Agency, or Individual:** _____
 2. **Purpose of Fund Raising Activity:** _____
 3. **Name of Organization, and State Fund Raising Activity:** _____
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4. **Location of Solicitation (within 100 feet of intersections)(Check Availability with Clerk):**

- 4th Street & Grant Avenue _____
- Lincoln Avenue & University Drive _____
- Lincoln Avenue & Division Street _____
- Lincoln Avenue & 4th Street _____
- Lincoln Avenue & 6th Street _____

5. **Date(s) and Time(s) of Solicitation:**

Month & Day: _____
 9:00 A.M. to 4:00 P.M. Monday-Friday _____
 _____ Saturday _____

6. ***Attach photocopy of current certificate of liability insurance insuring the soliciting agency against any claims for injuries or damage to property which is causally related to an act of ordinary negligence of the soliciting agency, naming the City as an additional primary insured, and providing aggregate limits of not less than one million dollars (\$1,000,000.00).**

7. **Date of Registration:** _____

Soliciting Agency

Authorized Agent

Received and filed this _____ day of _____, 20_____.

City Clerk, City of Charleston, Illinois