

Notice is hereby given that an official meeting of the Charleston Parks and Recreation Advisory Board will be held **Monday, May 15, 2017 at 3:30 p.m.** in the City of Charleston City Council Chambers, located on the 2nd floor in City Hall at 520 Jackson Avenue, Charleston, IL 61920.

AGENDA

1. **ROLL CALL/INTRODUCTION OF GUESTS AND PRESS** – Brian Jones

Mayor
Brandon Combs

2. ***APPROVAL OF AGENDA**

City Manager
R. Scott Smith, CPRP

3. ***MINUTES**

A. Minutes of Parks and Recreation Advisory Board Meeting 4/17/17

Parks & Recreation Director
Brian Jones, CPRP

4. **FINANCIAL REPORTS**

A. Departmental update – Director of Parks and Recreation

Advisory Board of Directors

5. **REPORTS:**

Commissioner
Donnagene Quivey

A. Recreation Supervisor – General Programs

Commissioner
Bill Moore

B. Athletic Supervisor – Athletic Programs

Commissioner
Tory Wilson

C. Business Manager – Financial & Clerical Administration

D. Intern/Field Student

E. Supervisor of Special Events and Tourism – Tourism

F. Supt. of Parks & Maintenance – Parks & Maintenance Operations

G. Director of Parks & Recreation – Administration & Operations

Commissioner
Brett Lockart

6. **OLD BUSINESS:**

A.

Commissioner
Ken Baker

7. **NEW BUSINESS**

A. Correspondence

B. Next Meeting

Parks and Recreation Staff:

Dirk Bennett
Athletic Supervisor

Hannah Cole
Recreation Supervisor

Kandy Sager
Business Manager

C. J. Applegate, CPRP
Superintendent of Parks &
Facilities Maintenance

8. **PUBLIC PRESENTATIONS, PETITIONS & COMMUNICATIONS**

This portion of the Parks and Recreation Advisory Board meeting is reserved for anyone wishing to address the Advisory Board. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but the Advisory Board may direct staff to address the topic or refer the matter for action on a subsequent agenda. Please provide your name & address; speak loud as the meeting is being recorded, limit the presentation to 3 minutes and avoid repetitious comments. Thank You.

Diane Ratliff, CPRP, CTRS
Special Events and
Tourism Supervisor

9. ***ADJOURNMENT**

***TO BE VOTED ON**