



**MINUTES OF THE SPECIAL SESSION
OF THE CITY OF CHARLESTON
BOARD OF FIRE AND POLICE COMMISSIONERS**

May 31, 2019 @ 8:00 a.m.
Charleston City Hall
Basement Conference Room
520 Jackson Avenue
Charleston, Illinois

Members Present

Adam Fifield
Brendan Lynch

Members Absent

Doug McDermand

Staff Present

Police Chief Chad Reed; Fire Chief Steve Bennett; Assistant Fire Chief Tim Meister and Board Secretary Debbie Burkhart.

Call to Order

The Board of Fire and Police Commissioners met in special session on Friday, May 31, 2019 at 8:00 a.m. in the Basement Conference Room of Charleston City Hall, 520 Jackson Avenue, Charleston, Illinois, with Board Member Brendan Lynch presiding. Board Chair Doug McDermand was absent.

Pursuant to 5 ILCS 120/2(c)(1), Board Member Brendan Lynch adjourned the meeting to executive session at 8:00 a.m.

The Board reconvened at 8:24 a.m.

Approval of Minutes

None.

New Business

Item #1: Board Member Adam Fifield made a motion to accept and approve the oral interview portion of the hiring process for Experienced Police Officer Candidate Kirk Kepley. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Item #2: Board Member Brendan Lynch made a motion to accept and approve the physical examination report for Experienced Police Officer Candidate Kirk Kepley. Board Member Adam Fifield seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Item #3: Board Member Adam Fifield made a motion to issue the following preference points for Entry-level Police Officer Candidates. Board Member Brendan Lynch seconded the motion.

Candidate ID Number	Preference Points	PTI Certified
P-19-1924	0	X
P-19-1916	5-E	X
P-19-1917	5-E	

P-19-1913	5-V/E
P-19-1911	5-E
P-19-1915	5-E
P-19-1903	5-E
P-19-1908	0
P-19-1921	0

The motion was carried by a vote of Yeas –2, Nays – 0

Item #4: Board Member Adam Fifield made a motion to accept and approve the Entry-level Police Officer Final Eligibility List. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Item #5: Board Member Brendan Lynch made a motion to issue the following preference points for Firefighter-Paramedic Candidates. Board Member Adam Fifield seconded the motion.

Candidate ID Number	Educational Preference	Residency	EMT-P
P-19-1924	5	5	X

The motion was carried by a vote of Yeas –2, Nays – 0

Item #6: Board Member Adam Fifield made a motion to accept and approve the Firefighter-Paramedic Final Eligibility List. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Item #7: Board Member Brendan Lynch made a motion to begin the hiring process for 1 Firefighter-Paramedic Candidate. Board Member Adam Fifield seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Item #8: Board Member Adam Fifield made a motion to accept and approve October 19, 2019 @ 8:00 a.m. as the official date and time for entry-level testing for firefighter-paramedic candidates. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –2, Nays – 0

Recommendations for Removal, Hire, and Promotion

None.

Recommendations for Final Certification

None.

Audience Participation

None.

Adjournment:

Board Member Brendan Lynch made a motion to adjourn at 8:30 a.m. Board Member Adam Fifield seconded the motion.

The motion was carried by a vote of Yeas – 2, Nays – 0

Respectfully submitted,

Debbie Burkhart, Board Secretary