



**MINUTES OF THE GENERAL SESSION  
OF THE CITY OF CHARLESTON  
BOARD OF FIRE AND POLICE COMMISSIONERS**

March 9, 2020@ 8:30 a.m.  
Charleston City Hall  
Basement Conference Room  
520 Jackson Avenue  
Charleston, Illinois

**Members Present**

Adam Fifield  
Brendan Lynch  
Carl Wolff

**Members Absent**

None.

**Staff Present**

Police Chief Chad Reed; Fire Chief Steve Bennett; Assistant Fire Chief Tim Meister; and City Clerk Deborah Muller

**Call to Order**

The Board of Fire and Police Commissioners met in General Session on Monday, March 9, 2020, at 8:30 a.m. in the Basement Conference Room of Charleston City Hall, 520 Jackson Avenue, Charleston, Illinois, with Board Chair Brendan Lynch presiding.

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**Approval of Minutes**

**Item #1:** Board Member Brendan Lynch made a motion to accept and approve the general session minutes of the February 10, 2020 meeting.  
Board Member Adam Fifield seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

**New Business**

**Item #2:** Board Member Adam Fifield made a motion to elect Brendan Lynch as chairman.  
Board Member Carl Wolff seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

**Item #3:** Board Member Brendan Lynch made a motion to accept and approve changing the regular meeting time for the remainder of 2020 from 8:30 a.m. to 3:00 p.m.  
Board Member Adam Fifield seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

**Item #4:** Board Member Adam Fifield made a motion to accept and approve September 12, 2020 as the official date for the oral interview portion of the testing process for entry-level fire & police candidates and also the official date for physical agility testing process for entry-level police candidates.

Board Member Brendan Lynch seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

**Recommendations for Removal, Hire, and Promotion**

None.

**Recommendations for Final Certification**

**Item #5:** Board Member Carl Wolff made a motion to issue final certification to Firefighter-Paramedic Justin Schumacher effective March 27, 2020.

Board Member Adam Fifield seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

**Audience Participation**

None.

**Adjournment:**

Board Member Brendan Lynch made a motion to adjourn at 8:35 a.m.

Board Member Adam Fifield seconded the motion.

**Motion carried by a vote of 3 Yeas, Nays—0**

Respectfully submitted,

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Deborah Muller  
City Clerk