



**MINUTES OF THE GENERAL SESSION
OF THE CITY OF CHARLESTON
BOARD OF FIRE AND POLICE COMMISSIONERS**

February 11, 2019 @ 8:37 a.m.
Charleston City Hall
Basement Conference Room
520 Jackson Avenue
Charleston, Illinois

Members Present

Adam Fifield
Brendan Lynch
Doug McDermand

Members Absent

Staff Present

Police Chief Chad Reed; Fire Chief Steve Bennett; Assistant Fire Chief Tim Meister; EIU Intern Alec Holzmacher and Board Secretary Debbie Burkhart.

Call to Order

The Board of Fire and Police Commissioners met in regular session on Monday, February 11, 2019 at 8:34 a.m. in the Basement Conference Room of Charleston City Hall, 520 Jackson Avenue, Charleston, Illinois, with Board Chair Doug McDermand presiding. All members were present.

Pursuant to 5 ILCS 120/2(c)(1), Board Chair Doug McDermand adjourned the meeting to executive session at 8:37 a.m.

The Board reconvened at 9:02 a.m.

Approval of Minutes

Item #1: Board Chair Doug McDermand made a motion to accept and approve the general & executive session minutes of the January 14, 2019 meeting. Board Member Adam Fifield seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

New Business

With regard to Item #2: November 11, 2019 is a federal holiday and City Hall will not be open. This item had been tabled from the January 14, 2019 meeting.

Item #2: Board Member Adam Fifield made a motion to reschedule the November 11, 2019 meeting to November 4, 2019 at 8:30 a.m. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

With regard to Item #3: There will not be a quorum for the March 11, 2019 scheduled meeting.

Item #3: Board Chair Doug McDermand made a motion to reschedule the March 11, 2019 meeting to March 4, 2019 at 11:00 a.m. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Item #4: Board Member Brendan Lynch made a motion to accept and approve the oral interview portion of the hiring process for Firefighter-Paramedic Justin J. Schumacher. Board Chair Doug McDermand seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Item #5: Board Member Adam Fifield made a motion to accept and approve the background portion of the hiring process for Firefighter-Paramedic Justin J. Schumacher. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Item #6: Board Member Brendan Lynch made a motion authorizing the Board Secretary to schedule the psychological and physical examinations for Firefighter-Paramedic Justin J. Schumacher. Board Chair Doug McDermand seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Item #7: Board Member Brendan Lynch made a motion to accept and approve the scores for seniority and ascertained merit for the Fire Captain promotional process. Board Member Adam Fifield seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Item #8: Board Member Brendan Lynch made a motion to accept and approve the scores for seniority and ascertained merit for the Fire Lieutenant promotional process. Board Chair Doug McDermand seconded the motion.

Item #9: Board Member Adam Fifield made a motion to schedule the subjective evaluations for the fire promotional process for March 4, 2019 starting at 11:00 o'clock a.m. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Recommendations for Removal, Hire, and Promotion

None.

Recommendations for Final Certification

Item #10: Board Chair Doug McDermand made a motion to issued Police Officer James Milton final certification effective January 12, 2019. Board Member Brendan Lynch seconded the motion.

The motion was carried by a vote of Yeas –3, Nays – 0

Audience Participation

None.

Adjournment:

Board Member Brendan Lynch made a motion to adjourn at 9:11 a.m. Board Chair Doug McDermand seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Respectfully submitted,

Debbie Burkhart