

**Historic Preservation Commission
City of Charleston**

City Council Chambers
520 Jackson Avenue
Charleston, Illinois
September 20, 2019

Meeting Minutes

1. The meeting was called to order by Chair Kit Morice at 8:10 a.m.
2. In attendance were Commission members Bob Bertrand, Erin Blitz, Peter Quinn, Glenna Starkey, Merry Lichtenberger, Nora Pat Small, Matt Madigan and Giuliana Dongu.
3. Also in attendance were guests Steve Pamperin (City Planner's office), Deborah Muller (City Clerk) and Blake Eggleston (intern).
4. The July meeting minutes were approved with Erin making the motion and a second by Peter.
5. August meeting minutes were approved by vote with a motion by Bob and a second by Merry.

Old Business:

1. City Planner Report: Steve briefly discussed current TIF projects at Central Illinois Vision Associates and Mike & Stan's, with another possible project coming at Bliss on Sixth. He also reported that bids are out for work planned on the Charleston Police Department building.
2. Comprehensive Plan update: Next up for review is the Aesthetics and Beautification section. The merit of various suggestions in the current passage was discussed. It was noted that the Threlkeld Barn (featured in a photo on the cover of this section) should perhaps be highlighted as the Charleston Lake project continues to develop.

3. Downtown tour: Kit suggested splitting into teams to update the previous tour notes from 2014. We also now have new hi-resolution photos (courtesy of Erin) to accompany the written descriptions. The previous survey from Nora Pat's students extends one block beyond the square; this was discussed as also defining the area we include on the tour. Nora Pat suggested that we be uniform in our descriptions of buildings to ensure that we are both concise and thorough. It was also noted that we should pay specific attention to our designations of contributing vs. non-contributing structures.

New Business:

No new business was on the agenda.

Giuliana made a motion to adjourn with a second by Bob and the meeting was adjourned by acclamation at 8:40 a.m. to meet informally to walk the square with Nora Pat to discuss how to describe structures.

Respectfully Submitted,
Merry Lichtenberger, Secretary