

**Historic Preservation Commission
City of Charleston**

City Council Chambers
520 Jackson Avenue
Charleston, Illinois
November 15, 2019

Meeting Minutes

1. The meeting was called to order by Chair Kit Morice at 8:07 a.m.
2. In attendance were Commission members Peter Quinn, Glenna Starkey, Merry Lichtenberger and Nora Pat Small.
3. Also in attendance were guests Steve Pamperin (City Planner's office) and Deborah Muller (City Clerk).
4. The October meeting minutes were approved with Peter making the motion and a second by Glenna.

Old Business:

1. City Planner Report: Steve reported that Alex was attending a pre-construction conference regarding the upcoming work to be done at the police department. He stated that the next TIF round for applications opens in January or February.
2. Deborah reported that the city retreat agenda will not allow room for outside presentations. Kit asked when we could make a presentation to the city regarding the Courthouse square survey. Steve offered to make mention of it in his presentation for the Comprehensive Plan. Concerns about prematurely revealing interest in National Register listing were discussed and it was agreed that we will consult with Deborah and decide how to proceed.

3. Discussed the square survey forms with Nora Pat to clear up questions recording building details. The form may be revised to allow more room to describe exteriors.

New Business:

1. Nora Pat suggested writing an occasional essay for the local paper regarding historic preservation which might include stories about building histories, unusual features, businesses, etc. All agreed this idea has great potential.

Glenna made a motion to adjourn with a second by Peter and the meeting was adjourned by acclamation at 8:45 a.m.

Respectfully Submitted,
Merry Lichtenberger, Secretary