

Historic Preservation Commission

City of Charleston

City Council Chambers

520 Jackson Avenue

Charleston, Illinois

October 18, 2019

Meeting Minutes

1. The meeting was called to order by Chair Kit Morice at 8:05 a.m.
2. In attendance were Commission members Bob Bertrand, Erin Blitz, Peter Quinn, Glenna Starkey, Merry Lichtenberger, Nora Pat Small, Matt Madigan and Giuliana Dongu.
3. Also in attendance was guest Alex Winkler from the City Planner's office.
4. The September meeting minutes were approved (noting one spelling error to be corrected) with Bob making the motion and a second by Erin.

Old Business:

1. City Planner Report: Alex reported that landscaping improvements are ongoing at Mike and Stan's, including work on the butterfly habitat in the empty lot east of the building. Documents are being finalized for construction and remodeling on the Charleston Police Department building; the work is to be done by Grunloh Construction in Effingham. They hope to begin work on the large plate glass front window quickly to avoid bad weather. Some exterior work will be done along the north side of the building as well as some interior work (new interview room, painting, and security and accessibility improvements). Alex confirmed the dates for the city retreat on 12/11 and 12/12/19. This retreat is open to the public; all city

department heads will meet to discuss the year's past projects and plans for the future year's projects. There was also a brief discussion of the purchase of the old Alexander's department store building and speculation as to how it may be repurposed.

2. Courthouse Square Building Survey: Nora Pat explained the form provided today and will make available a list of typical commercial building types to serve as a reference for documentation. Recent photos of buildings from the courthouse square were reviewed and Nora Pat demonstrated how to describe them with the new form. A goal of having a rough draft of the entire survey completed by the end of the year was proposed.

New Business:

1. There was some discussion about the CHPC making a presentation at the city retreat in December. We may consider asking Frank Butterfield of Landmarks Illinois to present on our behalf. We will only have about fifteen minutes to make a presentation.
2. Brief discussion of having another holiday house tour with CASA in 2020. The last was in 2016.

Bob made a motion to adjourn with a second by Peter and the meeting was adjourned by acclamation at 9:05 a.m.

Respectfully Submitted,
Merry Lichtenberger, Secretary