



**MINUTES OF THE GENERAL SESSION  
OF THE CITY OF CHARLESTON  
BOARD OF FIRE AND POLICE COMMISSIONERS**

December 9, 2019 @ 8:30 a.m.  
Charleston City Hall  
Basement Conference Room  
520 Jackson Avenue  
Charleston, Illinois

**Members Present**

Adam Fifield  
Brendan Lynch  
Doug McDermand

**Members Absent**

**Staff Present**

Heath Thornton, Deputy Chief of Police & Debbie Burkhart, Board Secretary.

**Call to Order**

The Board of Fire and Police Commissioners met in regular session on Monday, December 9, 2019 at 8:30 a.m. in the Basement Conference Room of Charleston City Hall, 520 Jackson Avenue, Charleston, Illinois, with Board Chair Doug McDermand presiding.

**Approval of Minutes**

**Item #1:** Board Member Adam Fifield made a motion to accept and approve the general session minutes of the November 4, 2019 meeting. Board Member Brendan Lynch seconded the motion.

**The motion was carried by a vote of Yeas – 3, Nays – 0**

**New Business**

**Item #2:** Board Member Brendan Lynch made a motion to accept and approve the preference points requested for firefighter-paramedic candidates. Board Member Adam Fifield seconded the motion.

**The motion was carried by a vote of Yeas – 3, Nays – 0**

**Item #3:** Board Member Adam Fifield made a motion to accept and approve the Firefighter-Paramedic Final Integrated Eligibility List. Board Member Brendan Lynch seconded the motion.

**The motion was carried by a vote of Yeas – 3, Nays – 0**

**Recommendations for Removal, Hire, and Promotion**

None.

**Recommendations for Final Certification**

None.

**Audience Participation**

Board Secretary Debbie Burkhart provided the Board with a packet of information from the National Testing Company for the recruitment and employment testing services for entry-level police and fire candidates. The Board Secretary advised the Board that this item would be placed on the January 13, 2020 agenda.

**Adjournment:**

Board Member Adam Fifield made a motion to adjourn at 8:37 a.m. Board Member Brendan Lynch seconded the motion.

**The motion was carried by a vote of Yeas – 2, Nays – 0**

Respectfully submitted,

Debbie Burkhart