

**Regular Pension Meeting Minutes  
of the  
Charleston Fire Pension Fund  
Board of Trustees**

10/25/2016

10:00 a.m.

Charleston City Hall  
520 Jackson Avenue  
Charleston, IL 61920

**Call meeting to order.**

- Meeting was called to order by Goodwin @1015Hours.

**Roll call of Trustees.**

- Board members present:  Scott Smith,  Pat Goodwin,
- Kiel Schaljo

**Review/Approval of minutes:**

- A **motion** was made by Smith to approve July 26, 2016 Meeting Minutes as presented, **second** by Schaljo, motion carried.

**Public Comments.**

- None

**Old Business:**

- Policy and Procedures draft- Moved to next meeting date.
- Letter from John Philpott Attorney- Tabled – Jerry has sent letter and taken care of.
- Grant Hale completed trustee program
- Aaron Rice resigned as of 4-7-16. Unsure if he cashed out pension.

**New Business:**

- Motion to accept FF/Paramedic Phillip Matar, with a hire date of August 22, 2016 into the Charleston Fire Pension as Tier II. Motion by Smith, second by Schaljo. All approve.
- Jeff Towles passed away. Need to find out date of his passing and where to send last check.
- Meeting dates for 2017 at 1000 in City Hall basement.
  - January 24
  - April 25
  - July 25
  - October 24

**Treasurer's Report:**

- None

**Investment Activity:**

- Presentation from Dave Wall w/ no suggestions or changes needed.
- Presentation from Rockwood. No suggestions or changes needed.

**Presentation of pension payments and bills:**

\*August, September, October 2016

Motion to approve as presented by Smith, second by Schaljo; Roll Call vote:

Smith- Yes; Schaljo- Yes; Goodwin- Yes

**Executive session matters:**

- None

**Selection of next meeting date and adjournment:**

- The next regular meeting date was set for January 24, 2017 @ 1000-Hours in Charleston City Hall.
- A **motion** was made by Goodwin to adjourn, **second** by Smith, motion carried. Meeting adjourned @ 1154 Hours.

**Respectfully submitted,**

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**Kiel Schaljo, Secretary**

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**Pat Goodwin, President**

**Charleston Fire Pension Fund Trustees**

- Scott Smith, Vice-President (Appointed Trustee-May 2015)
- Certified Trustee Scott Todd (Term: April, 2015-April 2018)
- Certified Trustee Kiel Schaljo, Secretary (Term: April 2014-April 2017)
- Certified Trustee Grant Hale (Term: April, 2016 – April, 2019)
- Pat Goodwin, President (Appointed Trustee-June 2015)