

**Regular Pension Meeting Minutes
of the
Charleston Fire Pension Fund
Board of Trustees**

**Charleston City Hall
520 Jackson Avenue
Charleston, IL 61920
January 26, 2016 – 10:00 a.m.**

Call meeting to order.

- Meeting was called to order by Goodwin @10:12 am. (1000 Hours).

Roll call of Trustees.

- Board members present: Scott Smith, Pat Goodwin,
- Kiel Schaljo Scott Todd Bruce Gubbins

Review/Approval of minutes:

- A **motion** was made by Smith to approve October 26,2015 Meeting Minutes as presented, **second** by Gubbins, motion carried.

Public Comments.

- None

Old Business:

- Mark Beabout disability—Mark is withdrawing application and returning to full and unrestricted duty. Motion by Smith and 2nd by Todd to dismiss application with prejudice.

Roll call vote:

Goodwin-Yes, Schaljo-yes, Todd-yes, Smith-Yes, Gubbins-Yes

*Policy and Procedure manual (Draft)-Not finished yet

New Business:

- Motion to accept FF/Paramedic Dusty Lowry, with a hire date of November 24, 2015 into the Charleston Fire Pension as Tier II member.

Motion by Smith, second by Gubbins. Roll call vote:

Goodwin-Yes, Schaljo-Yes, Todd-Yes, Smith-Yes, Gubbins-Yes

*Discuss 2016 Meeting date:

4th Tuesday of month. January 26, April 26, July 26 and October 25. Meetings will be moved to 10:00 a.m. in City Hall basement. Jerry will attend by conference call.

*Actuarial Report review from Tim Sharpe via phone.

-Motion by Smith 2nd by Todd to approve Actuarial Valuation Report and recommend to accept Tax Levy of \$809, 085.00. Roll call vote:

Goodwin-Yes, Schaljo-Yes, Todd-Yes, Smith-Yes, Gubbins-Yes

Sent to Jerry and he was going to send the City a copy of vote and report. See attached.

Treasurer's Report:

- None

Investment Activity:

- Presentation from Dave Wall w/ no suggestions or changes needed.

Motion by Todd and Second by Gubbins to accept Wall and Associates Policy on January 2016.
5-yes, 0-No

*Motion by Todd and Second by Gubbins to close Illinois Fund Account and transfer funds to Prairie State Bank in Charleston, IL. Roll call vote:

Goodwin-Yes, Schaljo-Yes, Todd-Yes, Smith-Yes, Gubbins-Yes
Being done by Heather Kuykendall.

Presentation of pension payments and bills:

Bills for November and December 2015 and January 2016.

Motion to approve as presented by Smith, second by Todd; Roll Call vote: Gubbins – yes; Todd- yes; Smith- Yes; Schaljo-Yes; Goodwin-Yes

Executive session matters:

- None

Selection of next meeting date and adjournment:

- The next regular meeting date was set for April 26, 2016 @ 1000-Hours in Charleston City Hall.
- A **motion** was made by Gubbins to adjourn, **second** by Smith, motion carried. Meeting adjourned @ 1141Hours.

Respectfully submitted,

Kiel Schaljo, Secretary

Pat Goodwin, President

Charleston Fire Pension Fund Trustees

- Scott Smith, Vice-President (Appointed Trustee-May 2015)
 - Certified Trustee Scott Todd (Term: April, 2015-April 2018)
 - Certified Trustee Kiel Schaljo, Secretary (Term: April 2014-April 2017)
 - Certified Trustee Bruce Gubbins (Term: April, 2013 – April, 2016)
 - Pat Goodwin, President (Appointed Trustee-June 2015)
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