

# City of Charleston

## BOARD OF ZONING APPEALS AND PLANNING

### CITY COUNCIL CHAMBERS

520 Jackson Avenue  
Charleston, Illinois  
Thursday, March 28, 2019  
7:00 p.m.

#### MINUTES

The **regular meeting** of the Charleston Board of Zoning Appeals and Planning scheduled for 7:00 p.m. was called to order on Thursday, March 28, 2019, at 7:00 p.m. by Ryan Siegel, Chairman.

Chairman Siegel directed the City Clerk to call the roll and the following answered present to the call of his or her name.

Board Members **Present:** Pat Adair, Tim Jacobs, Jill Nilsen, Ryan Siegel, Lexe Volk, and Jim Wood.

Board Member (s) **Absent:** Jason Wavering.  
*A quorum* was present.

Staff members Present: City Planner Steve Pamperin, Public Works Director Curt Buescher, Parks & Recreation Director Brian Jones, and City Clerk Deborah Muller.

Chairman Siegel welcomed everyone and explained that the meeting was being tape-recorded and explained the Board's procedures.

Chairman Siegel explained the order that would be observed after presentation of the petition:

1. Questions from the Board and Petitioner response.
2. Questions from the audience and Petitioner response.
3. Anyone present wishing to speak in favor of the petition.
4. Anyone present wishing to speak against the petition.
5. Petitioner response.

6. Board Discussion.
7. Call for a vote.

Chairman Siegel asked that those wishing to speak be sworn in at that time and proceeded to swear them in *en masse*. He noted that they would need to approach the podium and state their names and addresses for the record when they spoke.

The next order of business was approval of the minutes.

It was noted that approval of the March 1, 2018 meeting minutes had been inadvertently omitted from the agenda.

A **motion** was made by Jill Nilsen and seconded by Lexe Volk to continue approval of the **Minutes** from the regular meeting of the Board of Zoning and Appeals & Planning on March 1, 2018.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wood, and Chairman Siegel voting in favor of the motion.

**Motion carried with 6-Yeas, 0-Nays.**

A **motion** was made by Lexe Volk and seconded by Jill Nilsen to approve the **Minutes** from the regular meeting of the Board of Zoning and Appeals & Planning on July 12, 2018, as amended.

A Roll Call vote showed Board Members Adair, Nilsen, Volk, Wood, and Chairman Siegel voting in favor of the motion. Board Member Jacobs abstained from voting.

**Motion carried with 5-Yeas, 0-Nays, and 1 Abstention.**

Board Member Jason Wavering arrived at 7:02 p.m.

A **motion** was made by Jill Nilsen and seconded by Lexe Volk to approve the **Minutes** from the regular meeting of the Board of Zoning and Appeals & Planning on September 13, 2018.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wavering, and Chairman Siegel voting in favor of the motion. Board Member Wood abstained from voting.

**Motion carried with 6-Yeas, 0-Nays, and 1 Abstention.**

Chairman Siegel then introduced Item #4 on the agenda:

**Item 4. The Petition of the City of Charleston The Petition of the City of Charleston and the First Christian Church** for consideration of a Major Subdivision [10-4-3 (E)] Concept Plan and Preliminary Plat;

All on tracts of land described as:

**Sister City Phase II Subdivision**

## **Legal Descriptions (By Ownership)**

- **First Christian Church Tract (PIN 02-1-01134-001) / 1706 Community Drive:**

Part of the West Half (W ½) of the Southeast Quarter (SE ¼) of Section Twenty-three (23), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian being more particularly described as follows:

Commencing at an existing survey marker at the southwest corner of the Southeast Quarter (SE ¼) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian (Monument Record Book 1, Page 232, Coles County Recorder's Office); thence N00°11'33"E, (bearings based upon GPS observation) along the west line of the West Half (W ½) of the Southeast Quarter (SE ¼) of said Section Twenty-Three (23), 1665.17 Feet (1664.84 feet deed) to the south line of Heritage Woods Subdivision XI, a subdivision to the City of Charleston, (Recorded 01/13/1975, Book 5 of Plats at Page 33, Coles County Recorder's Office); thence N89°58'55"E, along said south line and its extension thereof, 1218.20 feet (1218.06 feet deed) to an existing survey marker and the westerly right-of-way line of Illinois Route #130; thence S03°59'14"E, along said westerly right-of-way line, 60.14 feet to the Point of Beginning; thence continuing S03°59'14"E, along said right-of-way line, 639.22 feet to an existing survey marker; thence S 00°08'46"W, 58.18 feet; thence S89°58'55"W, 678.72 feet to the east right-of-way line of a future street; thence northwesterly, along said future right-of-way line, along a curve to the right with a 470.00 foot radius, 48.08 feet arc (Long Chord N02°56'55"W, 48.06 feet); thence N00°01'05"W, along said future right-of-way line, 404.95 feet; thence northeasterly, along said future right-of-way line, along a curve to the right with a 120 foot radius, 116.69 feet arc (Long Chord N27°50'25"E, 112.15 feet); thence N55°41'54"E, along said future right-of-way line, 218.23 feet; thence northeasterly, along said future right-of-way line, along a curve to the right with a 120 foot radius, 71.80 feet arc (Long Chord N72°50'25"E, 70.74 feet); thence N89°58'55"E, along said future right-of-way line, (said line also being 60.00 feet south of and normal to the south line of the aforementioned Heritage Woods Subdivision XI and its extension thereof), 336.79 feet to the Point of Beginning, containing 10.00 acres, more or less, Charleston, Coles County, Illinois.

The property is more commonly known as land south of Sister City Park, Charleston, Illinois 61920 / First Christian Church Tract (PIN 02-1-01134-001) / 1706 Community Drive.

- **City of Charleston Tract (PIN 02-1-01134-002)**

Part of the West Half (W ½) of the Southeast Quarter (SE ¼) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian, more particularly described as follows:

Beginning at an existing survey marker at the Southwest Corner of the Southeast Quarter (SE ¼) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian (Monument Record Book 1, Page 232, Coles County Recorder's Office); thence N00°11'33"E, (bearings based upon GPS observation) along the west line of the West Half (W ½) of the Southeast Quarter (SE ¼) of said Section Twenty-Three (23), 1665.17 Feet

(1664.84 feet deed) to the south line of Heritage Woods Subdivision XI, a subdivision to the City of Charleston, (Recorded 01/13/1975, Book 5 of Plats at Page 33, Coles County Recorder's Office); thence N89°58'55"E, along said south line and its extension thereof, 1218.20 feet (1218.06 feet deed) to an existing survey marker and the westerly right-of-way line of Illinois Route #130; thence S03°59'14"E, along said westerly right-of-way line, 60.14 feet to the intersection of the said Right-of-Way line and the south line of a future street; thence S89°58'55"W, along said future right-of-way line, (said line also being 60.00 feet south of and normal to the south line of the aforementioned Heritage Woods Subdivision XI and its extension thereof), 336.79 feet; thence southwesterly along said future right-of-way line, along a curve to the left with a 120 foot radius, 71.80 feet arc (Long Chord S72°50'25"W, 70.74 feet); thence S55°41'54"W, along said future right-of-way line, 218.23 feet; thence southwesterly, along said future right-of-way line, along a curve to the left with a 120 foot radius, 116.69 feet arc (Long Chord S27°50'25"W, 112.15 feet); thence S00°01'05"E, along said future right-of-way line, 404.95 feet; thence southeasterly, along said future right-of-way line, along a curve to the left with a 470.00 foot radius, 48.08 feet arc (Long Chord S02°56'55"E, 48.06 feet); thence N89°58'55"E, 678.72 feet; thence S00°08'46"W, 247.91 feet to an existing survey marker; thence S89°53'39"E, 69.02 feet (69.06 feet deed) to the east line of the said West Half (W 1/2) of the Southeast Quarter (SE 1/4), said point being 1.4 feet west of an existing survey marker (set under previous survey performed by IPLS #1981- Dated 04/14/1980); thence S00°06'41"W, along said east line, 660.97 feet (660.84 feet deed) to an existing survey marker ("drill hole" in concrete) marking the southeast corner of the said West Half (W 1/2) of the Southeast Quarter (SE 1/4); thence S89°58'13"W, along the south line of the said West Half (W 1/2), 1339.38 feet (1339.24 feet deed) to the Point of Beginning, containing 39.16 acres, more or less, Charleston, Coles County, Illinois.

The property is more commonly known as land south of Sister City Park, Charleston, Illinois 61920 / City of Charleston Tract (PIN 02-1-01134-002).

**5. The Petition of the City of Charleston** for consideration of a Zoning Map Amendment [10-4-3 (B)] of the official zoning map of the City of Charleston from R-1—Single-Family Residence and RE—Residential Estates to GOVT - Government District on a tract of land described as:

Part of the West Half (W ½) of the Southeast Quarter (SE 1/4) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian, more particularly described as follows:

Beginning at an existing survey marker at the Southwest Corner of the Southeast Quarter (SE 1/4) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian (Monument Record Book 1, Page 232, Coles County Recorder's Office); thence N00°11'33"E, (bearings based upon GPS observation) along the west line of the West Half (W 1/2) of the Southeast Quarter (SE 1/4) of said Section Twenty-Three (23), 1665.17 Feet (1664.84 feet deed) to the south line of Heritage Woods Subdivision XI, a subdivision to the City of Charleston, (Recorded 01/13/1975, Book 5 of Plats at Page 33, Coles County Recorder's Office); thence N89°58'55"E, along said south line and its extension thereof, 1218.20 feet (1218.06 feet deed) to an existing survey marker and the westerly right-of-way line of Illinois Route #130; thence S03°59'14"E, along said westerly right-of-way line, 60.14 feet to the intersection of the said Right-

of-Way line and the south line of a future street; thence S89°58'55"W, along said future right-of-way line, (said line also being 60.00 feet south of and normal to the south line of the aforementioned Heritage Woods Subdivision XI and its extension thereof), 336.79 feet; thence southwesterly along said future right-of-way line, along a curve to the left with a 120 foot radius, 71.80 feet arc (Long Chord S72°50'25"W, 70.74 feet); thence S55°41'54"W, along said future right-of-way line, 218.23 feet; thence southwesterly, along said future right-of-way line, along a curve to the left with a 120 foot radius, 116.69 feet arc (Long Chord S27°50'25"W, 112.15 feet); thence S00°01'05"E, along said future right-of-way line, 404.95 feet; thence southeasterly, along said future right-of-way line, along a curve to the left with a 470.00 foot radius, 48.08 feet arc (Long Chord S02°56'55"E, 48.06 feet); thence N89°58'55"E, 678.72 feet; thence S00°08'46"W, 247.91 feet to an existing survey marker; thence S89°53'39"E, 69.02 feet (69.06 feet deed) to the east line of the said West Half (W 1/2) of the Southeast Quarter (SE 1/4), said point being 1.4 feet west of an existing survey marker (set under previous survey performed by IPLS #1981- Dated 04/14/1980); thence S00°06'41"W, along said east line, 660.97 feet (660.84 feet deed) to an existing survey marker ("drill hole" in concrete) marking the southeast corner of the said West Half (W 1/2) of the Southeast Quarter (SE 1/4); thence S89°58'13"W, along the south line of the said West Half (W 1/2), 1339.38 feet (1339.24 feet deed) to the Point of Beginning, containing 39.16 acres, more or less, Charleston, Coles County, Illinois.

The property is more commonly known as land south of Sister City Park, Charleston, Illinois 61920 / City of Charleston Tract (PIN 02-1-01134-002).

**6. The Petition of the First Christian Church** for consideration of a Zoning Map Amendment [10-4-3 (B)] of the official zoning map of the City of Charleston from R-1—Single-Family Residence and RE—Residential Estates to RE—Residential Estates on a tract of land described as:

Part of the West Half (W ½) of the Southeast Quarter (SE ¼) of Section Twenty-three (23), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian being more particularly described as follows:

Commencing at an existing survey marker at the southwest corner of the Southeast Quarter (SE 1/4) of Section Twenty-Three (23), Township Twelve (12) North, Range Nine (9) East of the Third (3rd) Principal Meridian (Monument Record Book 1, Page 232, Coles County Recorder's Office); thence N00°11'33"E, (bearings based upon GPS observation) along the west line of the West Half (W 1/2) of the Southeast Quarter (SE 1/4) of said Section Twenty-Three (23), 1665.17 Feet (1664.84 feet deed) to the south line of Heritage Woods Subdivision XI, a subdivision to the City of Charleston, (Recorded 01/13/1975, Book 5 of Plats at Page 33, Coles County Recorder's Office); thence N89°58'55"E, along said south line and its extension thereof, 1218.20 feet (1218.06 feet deed) to an existing survey marker and the westerly right-of-way line of Illinois Route #130; thence S03°59'14"E, along said westerly right-of-way line, 60.14 feet to the Point of Beginning; thence continuing S03°59'14"E, along said right-of-way line, 639.22 feet to an existing survey marker; thence S 00°08'46"W, 58.18 feet; thence S89°58'55"W, 678.72 feet to the east right-of-way line of a future street; thence northwesterly, along said future right-of-way line, along a curve to the right with a 470.00 foot radius, 48.08 feet arc (Long Chord N02°56'55"W, 48.06 feet); thence N00°01'05"W, along said future right-of-way line, 404.95 feet; thence northeasterly, along said

future right-of-way line, along a curve to the right with a 120 foot radius, 116.69 feet arc (Long Chord N27°50'25"E, 112.15 feet); thence N55°41'54"E, along said future right-of-way line, 218.23 feet; thence northeasterly, along said future right-of-way line, along a curve to the right with a 120 foot radius, 71.80 feet arc (Long Chord N72°50'25"E, 70.74 feet); thence N89°58'55"E, along said future right-of-way line, (said line also being 60.00 feet south of and normal to the south line of the aforementioned Heritage Woods Subdivision XI and its extension thereof), 336.79 feet to the Point of Beginning, containing 10.00 acres, more or less, Charleston, Coles County, Illinois.

The property is more commonly known as land south of Sister City Park, Charleston, Illinois 61920 / First Christian Church Tract (PIN 02-1-01134-001) / 1706 Community Drive.

Chairman Siegel turned the floor over to City Planner Pamperin, who spoke on behalf of the Petitioners City of Charleston, 520 Jackson Avenue, and the First Christian Church, 411 Jackson Avenue. Mr. Pamperin also introduced Public Works Director Curt Buescher and Parks & Recreation Director Brian Jones.

Mr. Pamperin thanked everyone for coming.

Mr. Pamperin and Michael Sullivan read the following prepared statement which was subsequently entered into the record Mr. Pamperin: I will be representing the City of Charleston as the petitioner in this matter. In addition, the City and the First Christian Church have asked Mike Sullivan to present testimony on behalf of the City and the First Christian Church as well.

You all should have a copy of the City's and the First Christian Church's application for the proposed Concept plan and Preliminary Subdivision Plat called Sister City Phase II subdivision and the Zoning Map Amendments along with exhibits. The City has presented its exhibits regarding this matter to this board. The City's and the first Christian Church's application and its exhibits are to be included as part of the record.

In regard to the Mayor Subdivision review, the City Code provides a process to ensure that subdivisions comply with the minimum standards for the design, development, and improvement established in the City Code.

In regard to the request for the Zoning Map Amendment, the City Code provides that the City may, from time to time, by petition, amend, supplement, or change, by ordinance, the development regulations in the Unified Development Code to better provide for the public health, safety and welfare of the City.

The City has reviewed this proposed subdivision and the zoning map amendments which include the highest and best uses of land and benefit to the public.

At this time, I would like to enter the following additional exhibits into the record:

1. 2009 Charleston Comprehensive Plan (update) by reference. Said document was duly entered into the record as Exhibit B.

2. Official zoning Map of the City of Charleston and City Code / Unified Development Code by reference. Said document was duly entered into the record as Exhibit C.

The application meets the required findings for approval of the Major Subdivision as described in 10-4-3(E) and the Zoning Map Amendment described in Section 10-4-3(B) of the Unified Development Code, and in support thereof we will present suggested findings of fact that are contained in the application in addition to the general testimonial evidence presented during this hearing.

I would now like to ask Mike Sullivan of Consolidated Services to walk through the BZAP Application and Exhibits, and the Findings for the Board.

Following Mike Sullivan’s testimony, we will be requesting this Board make 3 motions to recommend approval of the following:

1. The Concept Plan and Preliminary Plat of the proposed Sister City Phase II Subdivision.
2. The proposed zoning Map Amendments of the proposed Lots 2-11 to the Government Zoning District.
3. The proposed Zoning Map Amendments of the proposed Lot 1 to RE-Residential Estates Zoning District.

Mr. Sullivan read the following:

Proposing an 11 Lot Subdivision

Located directly south of Sister City Park and Heritage Woods Subdivision #11

Total Area to be subdivide: 49.16 Acres

Joint Subdivision application:

- a. First Christian Church—10 Acres
- b. City of Charleston—39.16 Acres

A part of this application is a request for rezoning change.

Title 10 of the Unified Development Code  
Chapter 4 (Development Procedures)  
Section 10-4-3 (Major Development Applications)  
Part E (Major Subdivision)  
Paragraph 3 (Concept Plan)  
Sub-Part. D (Review Criteria)

Address the Required Findings listed in 10-4-3(E)(3)(d) one at a time:

1. The consistency of the proposed subdivision with applicable zoning of the property.

Currently, the property proposed as Lot 1 (owned by the First Christian Church), has a “split” zoning designation of R1 (Single Family Residential) and RE (Residential Estates).

2. The consistency of proposed public improvements with the existing and planned development within and surrounding the proposed subdivision.
3. The suitability of the proposed project for the site.
4. Conformance of the proposed project with the goals and objectives of the comprehensive plan and the city development standards.
5. The availability and adequacy of required public and community facilities, utilities and services to serve the proposed project. These may include, but are not limited to, sanitary and storm sewer, water electrical services, police and fire protection, school, parks and recreation facilities, roads, libraries, solid waste collection and disposal, and others, as applicable.
6. The extent to which the proposed project would adversely affect the capacity or safety of that portion of the street network influenced by the use.
7. The extent to which the proposed project would contribute to inefficient development patterns.
8. The environmental impacts that the proposed project will generate including, but not limited to, excessive storm water runoff, water pollution, air pollution, noise pollution, excessive nighttime lighting, or other environmental harm.

Paragraph 4 (Preliminary Plat)  
Sub-Par. F (Review Criteria)

Address the Required Findings as listed 10-4-3(E)(4)(f) one at a time:

1. The plat is consistent with the future land use map in conformance with 65 ILCS 5/11-12-B.
2. The application conforms with environmental and health laws and regulations concerning water and air pollution, the disposal of solid waste, public facilities to supply water, community or public sewage disposal and where applicable, individual systems for sewage disposal. If on site wastewater systems are proposed, the building official shall find that the proposed development and improvements are compatible with long term expansion plans for the City wastewater system, and the county health department shall certify that the proposed lots satisfy applicable regulations prior to approval of the final plat.
3. The site is served, or will be served at the time of development with all necessary public utilities.
4. The location of the site will not cause the need for premature or inefficient extensions and expansion or public facilities, utilities, and services.

5. The applicant has demonstrated that public service such as schools, public safety and fire protection will be available upon platting of the subdivision in conformance with the requirements of Chapter 9 of this title.
6. The site represents an overall development pattern that is consistent with Chapter 8 of this title and with goals and policies of the comprehensive plan, the capital improvements program and any other applicable planning documents adopted by the city.
7. The site and application conform to all applicable provisions of these regulations.
8. The proposed subdivision will not overload existing public streets or create the need for the city to fund new street construction to serve the subdivision in conformance with the provision of Chapter 9 of this title.
9. The preliminary plat shows the location, spacing and design of proposed streets, curb cuts and intersections, all of which are consistent with the engineering design standards provided in Chapter 9 of this title.
10. Each lot in the plat of a residential development has adequate and safe access to / from a local street. If a lot access is to / from a collector or arterial street, the board of zoning appeals and planning shall expressly find that such access is safe and that no other lot access or subdivision configuration is feasible.
11. The site contains a parcel, lot and land subdivision layout that is consistent with this title, generally accepted land planning and site engineering design principles.
12. The arrangement of streets and lots shall give due regard to the topography and other physical features of the property; and

This proposed subdivision was designed by Consolidated Services, Inc., an independent professional engineering firm, and is consistent with this Title, the appropriate City Codes and accepted engineering design principles. The design considers topography and other physical features of the property. The subdivision has been reviewed by the City Planner and Director of Public Works.

13. The applicant agrees to dedicate and improve land, right of way and easements, as may be determined to be needed to effectuate the purposes of these regulations and the standards and requirements incorporated herein.

All dedicated right-of-way and easements are detailed on the subdivision plat.

City Planner Pamperin said that that this summed up everything. Pamperin asked Buescher and Jones to come up and help respond to questions.

Board Members first established what specifically they would be approving.

Responding to why it was necessary to establish lots, Pamperin said that in order to put in roads, they needed to put in lots as designed which met the standards of Chapter 8. He noted that they couldn't predict the future. It could be 20 years, 10 years, or even this year if some generous benefactors helped, and the plans would go forward. At this time there were no plans to extend, but they were laying the groundwork for the future.

Chairman Siegel asked if there were any questions from the audience.

**Jeremy Stevens, 16410 Forest View Drive**

Wanted to know what the plans were for the land while they were waiting.

**Newton Key, 2816 Kimwood Drive**

Concerned about the noise coming from Rt. 130. Since all of the barrier plantings had been removed, it was very noisy now. He was also concerned about the speed on Rt. 130.

**Dagni Bredesen, 2816 Kimwood Drive**

The Krishire extension looked wider than the actual street. She wanted to know why it was an access point.

**Ron Johnson, 2810 Kimwood Drive**

Wanted to know what the plans were for the Community Center.

**Amanda Bryant, 2808 Kimwood Drive**

Didn't understand the value of extending Kimwood Drive. She said that they already had traffic from the ball fields, and these people traipsed through people's yards to get to the ballparks. They had a nice community for walking and bike paths, but they didn't want traffic. They all had children and dogs.

**Jennifer Keller, 2807 Kimwood Drive**

She said she lived in a John Young house. Didn't see the point of extending Krishire Drive. It made no sense at all to have access through a neighborhood for the park expansion. She was worried about property values.

**Jeanne Dau, 1250 Nursery Road**

She had been on a zoning board in Missouri.

**Jeremy Stevens**, again, asked why it needed to be a community park. Why couldn't it just be left natural tree?

**Deanne Silence, 2807 Krishire**

They had purchased their home on a dead-end street because of the quietness. She had seen Eastern Bluebirds for the first time this year, and she was concerned what this would do to the birds and wildlife in the area. She asked the Board to put themselves in the homeowners' shoes.

After a lengthy discussion it was determined that instead of showing Krishire Drive as a Right-of-Way, it could be shown as an easement which would allow for a recreation and utility easement.

**Dagni Bredesen, 2816 Kimwood Drive**, said that the idea of having a walk-way would be a great idea. A bike trail would work.

City Planner Pamperin said that then they would be looking at a 60 foot easement.

Board Member Jacobs noted that it would then go all the way up to Community Drive.

Chairman Siegel asked if anyone wished to speak in favor of the petition. No one did.

Chairman Siegel asked if anyone wished to speak in opposition to the petition. No one did.

As the discussion had come to a close, Chairman Siegel called for a vote.

A **motion** was made by Pat Adair and seconded by Jim Wood to approve the petition of the City of Charleston and the First Christian Church for consideration of a Major Subdivision [10-4-3 (E)] Concept Plan and Preliminary Plat located south of Sister City Park, 1706 Community Drive, with the stipulation that the Right-of-Way on Krishire Drive be shown instead as an easement.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Wavering, Wood, and Chairman Siegel voting in favor of the motion. Board Member Volk voted Nay.

**Motion carried with 6-Yeas, 1-Nay.**

A **motion** was made by Jill Nilsen and seconded by Pat Adair to approve the petition of First Christian Church for approval of the Sister City Phase II Zoning Map Amendment.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wavering, Wood, and Chairman Siegel voting in favor of the motion.

**Motion carried with 7-Yeas, 0-Nays.**

A **motion** was made by Jim Wood and seconded by Tim Jacobs to approve the petition of the City of Charleston for approval of the Sister City Phase II Zoning Map Amendment.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wavering, Wood, and Chairman Siegel voting in favor of the motion.

**Motion carried with 7-Yeas, 0-Nays.**

City Planner Pamperin said that the petition would go before City Council at 6:30 p.m. on Tuesday, April 2, 2019, with a favorable recommendation.

**Old Business:** None.

**New Business:** It was noted that it was time to appoint a Nominating Committee to consider recommendations for 2019 BZAP Officers.

Board Member Jacobs noted that the Board met so seldom, he didn't feel as if the officers had time to actually act in their appointed roles.

A **motion** was made by Jill Nilsen and seconded by Pat Adair to approve the current slate of officers for 2019.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wavering, Wood, and Chairman Siegel voting in favor of the motion.

Chairman Siegel said he would entertain a motion to adjourn.

A **motion** was made by Tim Jacobs and seconded by Jason Wavering to adjourn.

A Roll Call vote showed Board Members Adair, Jacobs, Nilsen, Volk, Wavering, Wood, and Chairman Siegel voting in favor of the motion.

**Motion carried with 7-Yeas, 0-Nays.**

**Adjournment: 9:02 p.m.**

Respectfully submitted,

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Secretary Lexe Volk

---

**Deborah Muller**  
City Clerk/Recording Secretary