

City of Charleston
BOARD OF ZONING APPEALS AND PLANNING
CITY COUNCIL CHAMBERS
520 Jackson Avenue
Charleston, Illinois
Thursday, January 11, 2018
7:00 p.m.

MINUTES

The **regular meeting** of the Charleston Board of Zoning Appeals and Planning scheduled for 7:00 p.m. was called to order on Thursday, January 11, 2018, at 7:00 p.m. by Ryan Siegel, Vice Chairman.

Vice Chairman Siegel directed the City Clerk to call the roll and the following answered present to the call of his or her name.

Board Members **Present:** Tim Jacobs, Ryan Siegel, and Lexe Volk.

Board Member (s) **Absent:** Pat Adair, Jill Nilsen, Jason Wavering, and Jim Wood.
A *quorum* was not present.

Staff members Present: City Planner Steve Pamperin, City Attorney Rachael Cunningham, City Clerk Deborah Muller, and Building Code Official Alex Winkler. Also present was Matthew Kauffman, Zoning & Outreach Manager for Cypress Creek Renewables of Tiskilwa, Illinois, who had been invited specifically for his input on a proposed solar ordinance.

In the absence of a quorum, Vice Chairman Siegel called for a motion for adjournment.

City Planner Pamperin apologized to Mr. Kauffman for the lack of quorum and explained that re-scheduling the meeting involved re-publishing the Notice of Hearing which required 15 days' notice. Mr. Kauffman would be notified of the meeting date as soon as possible.

Adjournment took place at 7:03 p.m. through the general consensus of those present.

Respectfully submitted,

Acting Secretary Tim Jacobs

Deborah Muller
City Clerk/Recording Secretary