

Notice is hereby given that an official meeting of the Charleston Parks and Recreation Advisory Board will be held **Monday, September 21, 2015 at 3:30 p.m.** in the City of Charleston City Council Chambers, located on the 2<sup>nd</sup> floor in City Hall at 520 Jackson Avenue, Charleston, IL 61920.

## AGENDA

1. **ROLL CALL/INTRODUCTION OF GUESTS AND PRESS** – Brian Jones

**Mayor**  
Brandon Combs

2. **\*APPROVAL OF AGENDA**

**City Manager**  
R. Scott Smith, CPRP

3. **\*MINUTES**

A. Minutes of Parks and Recreation Advisory Board Meeting 8/24/15

**Parks & Recreation Director**  
Brian Jones, CPRP

4. **FINANCIAL REPORTS**

A. Departmental update – Director of Parks and Recreation

**Advisory Board of Directors**

5. **REPORTS:**

**Commissioner**  
Donnagene Quivey

A. Recreation Supervisor – General Programs

B. Athletic Supervisor – Athletic Programs

C. Business Manager – Financial & Clerical Administration

**Commissioner**  
Bill Moore

D. Intern/Field Student

E. Supervisor of Special Events and Tourism – Tourism

**Commissioner**  
Tory Wilson

F. Supt. of Parks & Maintenance – Parks & Maintenance Operations

G. Director of Parks & Recreation – Administration & Operations

**Commissioner**  
Brett Lockart

6. **OLD BUSINESS:**

A.

**Commissioner**  
Ken Baker

7. **NEW BUSINESS**

A. Correspondence

B. Next Meeting

**Parks and Recreation Staff:**

Dirk Bennett  
**Athletic Supervisor**

Kaylie Pruett  
**Recreation Supervisor**

Kandy Sager  
**Business Manager**

8. **PUBLIC PRESENTATIONS, PETITIONS & COMMUNICATIONS**

This portion of the Parks and Recreation Advisory Board meeting is reserved for anyone wishing to address the Advisory Board. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but the Advisory Board may direct staff to address the topic or refer the matter for action on a subsequent agenda. Please provide your name & address; speak loud as the meeting is being recorded, limit the presentation to 3 minutes and avoid repetitious comments. Thank You.

C. J. Applegate, CPRP  
**Superintendent of Parks & Facilities Maintenance**

9. **\*ADJOURNMENT**

**\*TO BE VOTED ON**

Diane Ratliff, CPRP, CTRS  
**Special Events and Tourism Supervisor**

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