



**MINUTES OF THE REGULAR SESSION
OF THE CITY OF CHARLESTON
BOARD OF FIRE AND POLICE COMMISSIONERS**

June 22, 2015 @ 3:30 pm
Charleston City Hall
Basement Conference Room
520 Jackson Avenue
Charleston, Illinois

Members Present

Reed Benedict, Board Chairman
Barb Marquis
Keith Perry

Members Absent

Staff Present

Pat Goodwin, Fire Chief; Steve Bennett, Assistant Fire Chief; Bryan Baker, Chief of Police and Debbie Burkhart, Board Secretary.

Call to Order

The Board of Fire and Police Commissioners met in Regular Session on Monday, June 22, 2015 at 3:30 p.m. in the basement conference room of Charleston City Hall, 520 Jackson Avenue, Charleston, Illinois with Board Chair Reed Benedict presiding. All members were present.

Board Chair Reed Benedict adjourned the meeting to executive session at 3:45 p.m.

The Board reconvened at 4:02 p.m.

Approval of Minutes

With regard to Item #1 on the agenda. This item was tabled at the March 9, 2015; April 13, 2015 and May 11, 2015 meetings.

Item #1: Board Member Keith Perry made a motion accept and approve the General and Executive Session Minutes of the February 9, 2015 meeting. Board Chair Reed Benedict seconded the motion. Board Member Barb Marquis was not present at the meeting and abstained from voting.

The motion was carried by a vote of Yeas – 2, Nays – 0, Abstain - 1

With regard to Item #2 on the agenda. This item was tabled at the May 11, 2015 meeting.

Item #2: Board Member Barb Marquis made a motion to accept and approve the General Session minutes of the April 13, 2015 special meeting. Board Chair Reed Benedict seconded the motion. Board Member Keith Perry was not present at the meeting and abstained from voting.

The motion was carried by a vote of Yeas – 2, Nays – 0, Abstain - 1

Item #3: Board Member Barb Marquis made a motion to accept and approve the General and Executive Session Minutes of the May 11, 2015 meeting. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #4: Board Chair Reed Benedict made a motion accept and approve the General and Executive Session minutes of the May 28, 2015 special meeting. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #5: Board Member Barb Marquis made a motion to accept and approve General and Executive Session minutes of the June 15, 2015 special meeting. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

New Business

Item #6: Board Chair Reed Benedict made a motion to accept and approve the oral interview portion of the hiring process for Firefighter-Paramedic Candidate Beau P. Goodwin. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #7: Board Member Keith Perry made a motion to accept and approve the background report for Firefighter-Paramedic Candidate Beau P. Goodwin. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #8: Board Member Keith Perry made a motion authorizing the Board Secretary to schedule psychological examination and a physical examination for Firefighter-Paramedic Candidate Beau P. Goodwin. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #9: Board Member Barb Marquis made a motion to accept and approve the psychological examination report for Experienced Police Officer Candidate Seth D. Howell. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #10:

Board Member Barb Marquis made a motion to accept and approve the physical examination report for Experienced Police Officer Candidate Seth D. Howell. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #11:

Board Member Keith Perry made a motion to issue the following preference points to Entry-level Police Officer Candidates.

<u>Name</u>	<u>Preference Points</u>
Levi S. Ebbert	5-E
Cody J. Harley	5-E & PTI Certified

Ryan B. Holsapple	5-V
Kirk E. Kepley	5-E
Clinton R. Lawrence	0 (candidate failed to submit request for preference points)
Cody R. Lee	5-E
Adam T. Markwell	5-E
Jacob C. McGinness	5-E
William G. Miller	5-E
Richard J. Reiber	5-E
Matthew J. Simpson	5-E
Joshua P. Yaeger	5-E

Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #12:

Board Member Barb Marquis made a motion to accept and approve the integrated Entry-level Police Officer Final Eligibility List. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #13:

Board Member Keith Perry made a motion to issue the following preference points to Firefighter-Paramedic Candidates.

<u>Name</u>	<u>Preference Points</u>
Dustin Lowry	5-EMT-P; 1.5-Experience; 2-Residency; 2-Additional
Joel Mulbrandon	5-EMT-P

Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #14:

Board Member Barb Marquis made a motion to accept and approve the integrated Firefighter-Paramedic Final Eligibility List. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

With regard to Item #15 on the agenda. Fire Chief Pat Goodwin presented the Board with correspondence requesting that the Board pass the first name on the final eligibility list and start the hiring process Mr. Lowry. Mr. Lowry has FF II certification; Haz-Mat awareness and operations certification; Fire Service Operator certification; Courage to be Safe class completed; Technical Rescue Awareness certification; NIMS 100 and 700 class completed, is an active member on Lincoln Fire and is familiar with local addressing and is currently enrolled in the rescue dive class.

Item #15:

Board Member Barb Marquis made a motion to begin the hiring process for Firefighter-Paramedic Candidate Dustin Lowry. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

With Regard to Item #16 on the agenda. The 2013 Captain's Final Eligibility List is valid through December 13, 2015.

Item #16:

Board Member Keith Perry made a motion to accept and approve the 2015 Captain's Final Eligibility List effective December 14, 2015. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

With Regard to Item #17 on the agenda. The 2013 Lieutenants Final Eligibility List is valid through December 13, 2015.

Item #17:

Board Member Keith Perry made a motion to accept and approve the 2015 Lieutenant's Final Eligibility List effective December 14, 2015. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Item #18:

Board Member Keith Perry made a motion to hire Experienced Police Officer Candidate Seth D. Howell with a start date of July 15, 2015. Board Member Barb Marquis seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Presentations, Announcements and Communications

The Board discussed correspondence from two of the police sergeant candidates regarding the promotional process. One candidate advised that there was an error in his seniority points. The Board reviewed the list and noted that the seniority points for three of the candidates could be wrong. Board Secretary will confirm dates of hire for these individuals with the Director of Human Resources and if there is an error, the amended list will be approved at the July 13, 2015 meeting. All board members stated that they are looking forward to discussing the promotional process with the candidates, and wants to help in any way they can.

Adjournment:

Board Chair Reed Benedict made a motion to adjourn at 4:28 pm. Board Member Keith Perry seconded the motion.

The motion was carried by a vote of Yeas – 3, Nays – 0

Respectfully submitted,

Debbie Burkhart